GOVERNMENT OF ANDHRA PRADESH

DEPARTMENT OF TECHNICAL EDUCATION

**Video conference with the Principals of all Government Polytechnics to be conducted on 13.12.2019 from 11.00AM onwards**

Proposed Agenda

1. Academic Issues:
2. To discuss - conduct and distribution of class work and coverage of syllabus
3. To discuss - effective utilization of Digital and Virtual Classrooms
4. To discuss - increase of pass percentage and attendance of the students
5. To discuss - signing of MOU’s with various industries based on the courses offered for training of our students.
6. To discuss on keeping the laboratories in good working condition, purchase of consumable materials, maintenance of the required registers, Display boards etc.
7. Use of Learning Management System.
8. Administrative Maters
9. To discuss on enrollment of students in MIS portal
10. To discuss on daily posting of student’s attendance in MIS portal
11. To discuss on effective utilization of Budget and non-Government fund of the institution.
12. To discuss on implementation of e-office
13. To discuss on submission of list of unserviceable articles.
14. Other Issues
15. To discuss on encouraging the students and staff to write articles for the department’s journal.
16. To discuss on maintenance of buildings (Naadu – Nedu)